

# Lean Six Sigma White Belt Certification

Wednesday, September 9, 2009 | Washington, DC

The 2009 Summit on Lean Six Sigma for Service and Transactional Environments

## Deploy Lean Six Sigma Strategy and Innovative Techniques to Achieve Process Improvement Goals

8:30  
Workshop Registration

9:00  
**Lean Six Sigma White Belt Certification**

Our one day intensive White Belt Certification program is a basic course allowing corporate executives to understand the underlying concepts, methods and tools needed for Lean Six Sigma deployment. These individuals will gain a solid understanding of the Lean Six Sigma methodology and how it can be applied to various projects. Attendees will learn how to utilize the key tools and techniques needed for a Lean Six Sigma deployment. Each attendee will be required to take a 30 minute examination at the conclusion of the course to make sure they have a working knowledge of the information provided. After completion of the course, they will receive their Lean Six Sigma White Belt Certification.

### Key Learning Objectives:

- ▶ Understand the history and background of Lean Six Sigma
- ▶ Evaluate the core concepts of Lean and Six Sigma
- ▶ Maximize your understanding of the Lean Six Sigma methodology (focus on DMAIC – Define, Measure, Analyze, Improve, Control)
- ▶ Hear how to develop a project charter
- ▶ Learn how to identify non-value added steps in your processes
- ▶ Develop the skills needed to manage the culture change
- ▶ Understand how to use data property to effectively measures, analyze, improve and control performance
- ▶ Evaluate Voice of the Customer (VOC) techniques
- ▶ Examine the Cost of Poor Quality (CPQ)
- ▶ Learn key data collection strategies
- ▶ Receive basic statistics, graphical analysis and Statistical Process Control (SPC) training

12:00  
Lunch Break

1:00  
Lean Six Sigma White Belt Certification Continued


4:00  
Workshop Adjourns

# Logistics & Registration


## The 2009 Summit on Lean Six Sigma for Service and Transactional Environments

### Venue and Hotel

The 2009 Lean Six Sigma White Belt Certification will be held at the Performance Institute's Training Center in Arlington, VA, just one block east of the Courthouse stop on the Orange Line of the DC Metro. A public parking garage is located inside of the building for \$10/day. Continental breakfast, refreshments and lunch will be provided for delegates on each day.

 The Performance Institute Conference Center  
1515 N. Courthouse Rd., Suite 600  
Arlington, VA 22201  
703-894-0920

A limited number of rooms have been reserved at the Arlington Rosslyn Courtyard by Marriott at the prevailing rate of \$233.00 until August 9, 2009. Please call the hotel directly and reference code "Lean Six Sigma" when making reservations to get the discounted rate. The hotel is conveniently located three blocks from the Rosslyn Metro station. Please ask the hotel about a complimentary shuttle that is also available for your convenience.

 Arlington Rosslyn Courtyard by Marriott  
1533 Clarendon Blvd.  
Arlington, VA 22209  
Phone: 703-528-2222 / 1-800-321-2211  
www.courtyardarlingtonrosslyn.com


Hotel and travel costs are not included in tuition.

### Tuition & Group Discounts

The tuition rate for attending the Lean Six Sigma White Belt Certification is \$599.

To learn more about group discounts at the 2009 Lean Six Sigma White Belt Certification please contact Paul Rogers at 858-866-9386 or email him at [Rogers@ManagementWeb.org](mailto:Rogers@ManagementWeb.org)

### CPE Credits

 Delivery Method: Group-live      Program Level: Beginner  
Prerequisites: None                      Advanced Prep: None  
**CPE Credits: 6**

The American Strategic Management Institute (ASMI) is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Nashville, TN 37219-2417. Website: [www.nasba.org](http://www.nasba.org).

### Cancellation Policy

For live events: ASMI will provide a full refund less \$399 administration fee for cancellations four weeks before the event. If cancellation occurs within two weeks prior to conference start date, no refund will be issued. Registrants who fail to attend and do not cancel prior to the event will be charged the entire registration fee.

All the cancellation requests need to be made online. Your confirmation email contains links to modify or cancel registrations. Please note that the cancellation is not final until you receive a written confirmation.

Payment must be secured prior to the conference. If payment is not received by the conference start date, a method of payment must be presented at the time of registration in order to guarantee your participation at the event.

### Quality Assurance

ASMI strives to provide you with the most productive and effective educational experience possible. If after completing the course you feel there is some way we can improve, please write your comments on the evaluation form provided upon your arrival. Should you feel dissatisfied with your learning experience and wish to request a credit or refund, please submit it in writing no later than 10 business days after the end of the training to:

ASMI: Quality Assurance  
1515 N. Courthouse Road, Suite 600  
Arlington, VA 22201

Note: As speakers are confirmed six months before the event, some speaker changes or topic changes may occur in the program. ASMI

is not responsible for speaker changes, but will work to ensure a comparable speaker is located to participate in the program.

If for any reason ASMI decides to cancel this conference, ASMI accepts no responsibility for covering airfare, hotel or other costs incurred by registrants, including delegates, sponsors and guests.

### Discounts

- All 'Early Bird' Discounts must require payment at time of registration and before the cut-off date in order to receive any discount.
- Any discounts offered whether by ASMI (including team discounts) must also require payment at the time of registration.
- All discount offers cannot be combined with any other offer.
- Discounts cannot be applied retroactively

## Registration Form

### To Register:

Call 703-894-0481,  
Fax this Form to: 703-894-0482 or  
Visit [www.PerformanceWeb.org](http://www.PerformanceWeb.org)

- Yes! Register me for the Lean Six Sigma for White Belt Certification  
 Please call me. I am interested in a special Group Discount for my team

### Delegate Information

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Dept. \_\_\_\_\_

Address \_\_\_\_\_


City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

### Payment Information

- Check       Purchase Order / Training Form       Credit Card    

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ Verification no. \_\_\_\_\_

Name on Card \_\_\_\_\_ Billing Zip \_\_\_\_\_

Please make checks payable to: The Performance Institute      Priority Code: B282.1-PR